

Plot 128. Unit No.8 Finance Park, KgaleViews Gaborone P.O. Box 1190 ABG, Sebele Mall, Gaborone

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E-Mail: info@jointmindsconsult.com Website: www.jointmindsconsult.com



Education and Training Consultants

Innovative Thinking Solutions

Research consultancy. Training. Online university student tutorials. Knowledge Development. Materials writing and development. Technical Report writing Rappoteuring.

VAT #C14401201111

PPADB Compliant as
a supplier of government
on training services



Corporate Training Programme for the 1st and 2nd Quarter 2014

S/no.	Short Course	Dates	Duration	Fees	Venue
1	Team Building Skills	24-25 Feb	2 days	P1,800	Gaborone
		17-18 March	2 days	P1,800	Gaborone
2	Effective Customer Relations	26-27 Feb	2 days	P1,800	Gaborone
		19-20 March	2 days	P1,800	Gaborone
		23-24 June	2 days	P1,800	Gaborone
3	Developing and Improving Statistical capabilities: Data management - collection, interpretation and analysis and report writing	10-14- March	5 days	P6,500	Gaborone
		9-13 June	5 days	P6,500	Gaborone
4	Form Three Study Skills Seminar	18 March	2 hours	P30 per student	Gaborone
5	Effective Communication Skills in the Workplace	24-25 March	2 days	P1,800	Gaborone
		26-27 March	2 days	P1,800	Gaborone
		16-17 June	2 days	P1,800	Gaborone

Directors: *Joseph Mwelwa**NayangSanoto**PiheloMajaha * Bruce Ngomi+Lily Chipazi

*Zambian ** Motswana + Zimbabwean



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S/no.	Short Course	Dates	Duration	Fees	Venue
6	Writing an Article for publication in a Journal	7-9 April	3 days	P4,500	Gaborone
		14-16 April	3 days	P4,500	
7	Research Methodology; Research ethics, topic formulation, problem statement, lit review, methods	21-25 April	5 days	P5,000	Gaborone
8	Form Four Study Skills Seminar	28 April	2 hours	P50 per student	Gaborone
9	Form Five Study Skills Seminar	30 April	2 hours	P50 per student	Gaborone
10	Goal Setting Strategies	1-2 May	2 days	P1,800	Gaborone
11	Emotional Intelligence	5-10 May	5 days	P1,800	Gaborone
12	Self Grooming Skills	12-13 May	2 days	P1,800	Gaborone
		25-26 June	2 days	P1,800	

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S/no.	Short Course	Dates	Duration	Fees	Venue
13	Rapporteuring for Workshops/ Conferences and Report Writing	25-27 March	3 days	P2,700	Gaborone
		19-21 May	3 days	P2,700	
14	Cultivating a Positive Company Perception	22-23 May	2 days	P1,800	Gaborone
15	Stress management in the Workplace	26-28 May	3 days	P2,700	Gaborone
		18- 20 June	3 days	P2,700	
16	Effective Presentation Skills for Managers and Team Leaders	28- 30 May	3 days	P4,500	Gaborone
17	Skills for Supervisors and Managers	2-4 June	3 days	P3,000	Gaborone

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